

GRAMPIAN JOINT POLICE BOARD

BOARD BUSINESS STATEMENT – 20TH May 2011

Number	Minute Reference	Board Decision	Update	Responsible Officer	Date to be Completed	Complete
09/18	6 th November 2009 – Item 12	To note that the Internal Audit Report on the Clerking Function and associated staffing resource issues will be brought before the Board for consideration.	The Best Value Audit Report supersedes the draft Internal Audit Report. In addition, this audit no longer appears on the Internal Audit Plan for Grampian Police therefore the Clerk proposes that this item is closed (27/04/11)	Clerk	Spring 2010	Completed
10/07	2 nd July 2010 – Item 21	To instruct the Clerk, in consultation with the Convener and Vice Conveners, to commence early discussions with the Chief Constable and other Members of the Force Executive with a view to agreeing how the PDR scheme should be applied in the future and to submit an update report to the Board on 10 th September 2010 and to instruct the Clerk to write to the Home Secretary, Scottish Government and PNB in relation to the PDR Scheme	<p>The issue is the subject of discussion at various levels nationally. A verbal update will be provided to the Board. (04/11/10)</p> <p>An update report will be provided to the Board Meeting on 20th May 2011 (24/02/11)</p> <p>The PDR Sub Group will meet on 13th May 2011 therefore this report will be circulated as a late report for the Board Meeting. (27/04/11)</p>	Clerk	May 2011	

10/08	10 th September 2010 – Item 4	To instruct the Clerk to revert to a future Board meeting with proposed arrangements for a Summit on Gypsy Travellers in the North East.	The Convener has requested that an external organisation be asked to arrange this seminar – a verbal update will be provided (04/11/10) Following agreement from the Board on 21 st January 2011, GREC have been engaged to progress arrangements for this summit. An update report is on the agenda. (24/02/11) Summit held on 5 th April 2011 – draft Summit report included in report to the Board. (10/05/11)	Clerk	Spring 2011	Complete
10/09	12 th November 2010 – Item 10	To note that the Chief Constable will bring a report to a future meeting of the Board with respect to the policing of the North Sea	Report will follow in due course.	Chief Constable	Late 2011.	
10/10	12 th November 2010 – Item 11	On-going Board Development: To prepare development plans and a training programme for agreement by the Board, to arrange a programme of briefing sessions for the conclusion of every second Board meeting and to develop a Handbook for Board Members.	Board Development Sub Group will next meeting on 1 st July 2011 (27/04/11)	Depute Clerk / Board Development Working Group	Early 2012	

11/01	21 st January 2011 – Item 3	To instruct the Clerk to write to the Scottish Policing Board and to the Grampian Local Criminal Justice Board to urge both bodies to prioritise progress with respect to matters of modernisation of the criminal justice process.	A letter regarding this topic was sent to the Scottish Policing Board and to the Grampian Local Criminal Justice Board on 24 th February 2011. A response is awaited from both Boards (24/02/11). Response has been received from the Grampian Criminal Justice Board – will be discussed with the Board on 20 th May 2011. No response yet received from the Scottish Policing Board (27/04/11)	Depute Clerk	March 2011	
11/02	21 st January 2011 – Item 4	To instruct the GJPB Budget Sub Group to give consideration to the development of a long term financial planning strategy for Grampian Police and to report back to the Board in due course.	A meeting of the GJPB Budget Sub Group is to be arranged to take place at the start of the 2011/12 financial year in order that this matter can be progressed (24/02/11). On-going efforts have thus far failed to identify a suitable date for the Sub Group to meet. A date in July 2011 is now being sought.(10/05/11)	Depute Clerk / Treasurer / Force / Budget Sub Group	End 2011	
11/03	4 th March 2011 – Item 10	To instruct the Chief Constable and Depute Clerk to submit the final draft Best Value Joint	Report on Agenda (11/05/11)	Depute Clerk / Chief Constable	20 th May 2011	Complete

		Improvement Plan to the next Board Meeting for consideration.				
11/04	18 th March 2011 – Item 3	To instruct the Depute Clerk to prepare a draft response to the Scottish Government Consultation on the Future of Policing in Scotland which incorporates the views of all Board Members and to circulate this draft response to Board Members via e-mail for comment prior to its submission.	Draft response circulated to Member on 27 th April 2011 – a number of comments were received which praised the draft response. As such this response was finalised and submitted on 5 th May 2011 (11/05/11)	Depute Clerk	5 th May 2011	Complete